



Birth certificates

(recorded in the CCR or in Consulates)

It is the document that bears witness to the birth of a Spanish subject abroad, the date, the sex and if applicable, the time of birth, and the parentage of the subject.



Marriage certificates

(recorded in the CCR or in Consulates)

It is the document that certifies matrimony contracted abroad when at least one of the spouses is Spanish; it also contains any change to this marital status (separation, divorce, annulment or prenuptial agreements) which occurred or were recorded later.



Death certificates

(recorded in the CCR or in Consulates)

It is the document that certifies the death of a Spanish subject or a foreign citizen in the service of the Spanish Armed Forces or Security Forces, provided the death occurred in the course of a mission or operation outside Spain and the registry system of the state where it occurred did not register it, without prejudice to transferring the registration to the registry of the state of which the deceased was a citizen.



Central Civil Register

C/ Montera 18.

28013 Madrid.
Opening times: 9:00 am to 2:00 pm,
Monday to Friday.
(collection only).

For more information:

www.mjusticia.es

Citizen Support Centre:

902 007 214

(Telephone service is only available in Spanish)

Guide to access to the services of the Central Civil Register

C/ Montera, 18

To request CERTIFICATES of:

Events and acts registered in the Central Civil Register or Consulates

 **Birth**

 **Marriage**

 **Death**



NIPO: 051-10-008-0





WHAT IS the Central Civil Register?

The Register records the events and acts of marital status which are not the responsibility of other registries, or when exceptional circumstances mean that the corresponding registry is unable to record them; it also records events and acts of civil society affecting Spaniards abroad. Additionally, when a Consular Register is responsible for recording an event because it occurred abroad and the person affected is resident in Spain, this must first be registered in the Central Civil Register, and later transferred to the corresponding Consular Register.

The Central Register will also receive books consisting of duplicates of:

1. consular registrations.
2. Registrations of births registered in the Municipal Registries of the home country in the case of international adoption, and of foreign citizens who have acquired Spanish citizenship.
3. Registrations of Municipal Registries relating to judicial rulings affecting legal capacity, parental authority and custody of a minor, the care or administration of persons presumed incapable or minors not subject to legal custody, and the constitution and administration of protected assets.

WHO can apply?

The Civil Register is public for all who have an interest in knowledge of the entries, although in accordance with article 21 of the Civil Register Regulations there are exceptions to public access (in order to protect the personal or family privacy of those concerned).



HOW can I apply?

Certificates of events and acts registered in the CCR or Consulates can be requested:

-  In person at the Central Civil Register (Calle Montera, 18).
-  Online (through the website: www.mjusticia.es).
-  By mail (be sure to fill in the return address).

Information required

To request Birth, Marriage or Death Certificates you need:

- Identification documents of the applicant (National Identification Card, passport, etc.)
- Date of the registered event or act.
- If known, volume and page of the registration (Family Book).

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